

BEAR GRASS CHICKEN MULL FESTIVAL

OCTOBER 27, 2018

Bear Grass Rd. in downtown Bear Grass will be closed for this event

We are excited about the Fifth Annual Bear Grass Chicken Mull festival. This down home delicacy is not a widely known dish, but we are hoping to expand its notoriety and promote our local community at the same time. The Chicken Mull Festival Committee is looking forward to a wonderful day of food, fun, music, and family activities. We invite you to come join us as a vendor.

Enclosed you will find your vendor application, contract, and hold harmless statement. The sooner we receive your application the better. We will not be able to hold a booth space by telephone. **Please submit your application by October 1, 2018. If you are a food vendor, you must call in advance to see if your food product will be allowed and return your application within 10 days of calling in your items. Only two vendors, except nonprofit organizations, serving the same type of food will be allowed.**

For questions, comments, or additional vendor application by phone or email:

Contact Kevin Harris, (252) 717-6743, or kth0912@live.com

Sincerely,

Kevin Harris, Chicken Mull Festival Chairman

Application Check List; All of these items must be returned

1. Vendor registration form – properly completed and signed. Please circle your booth type on this form
2. Vendor contract- Signed
3. Hold Harmless Agreement or Certificate of Insurance – remember the hold harmless statement must be signed and witnessed.
4. Payment – make checks and money orders out to Town of Bear Grass
5. Mail this application and payment to **Kevin Harris: 1730 Tar Landing Rd. Williamston NC 27892**

[Type here]

October 27, 2018

Vendor Registration Form

Inquiries regarding vendor information should be directed to: Kevin Harris (252) 717-6743

All Martin County checks should be made payable to: Town of Bear Grass (All applicants from outside Martin County must have a certified check or money order)

Applications should be mailed to Kevin Harris, 1730 Tar Landing Rd. Williamston NC 27892 or email to kth0912@live.com

Booth Name: _____

Contact Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____

E-mail: _____ **Tax ID#:** _____

Choose Your Space Type

- | | | |
|--------------------------------------------------------------|--------------------------------------|---------|
| <input type="checkbox"/> <u>Commercial</u> Food Vendor | @\$100.00 (\$25.00 rebate if on site | \$_____ |
| (Using food truck or trailer) | Before 7:00 am the morning of event) | |
| <input type="checkbox"/> Commercial Non-Food Merchandise | @\$50.00 | \$_____ |
| <input type="checkbox"/> Local Civic Club/ Non Profit Vendor | @\$25.00 | \$_____ |
| <input type="checkbox"/> Local Civic Club/ Non profit Vendor | @ 25.00 | \$_____ |
| <input type="checkbox"/> Local Food Vendor | @ \$25.00 | \$_____ |
| <input type="checkbox"/> Local Non-Food Merchandise | @ \$25.00 | \$_____ |

Will be using generator for electricity

IMPORTANT NOTE FOR ELECTRICITY USERS: Electricity will not be provided by the Chicken Mull Festival Committee. If electricity is needed for your booth, you must provide your own generator. Quiet running generators are encouraged. Please bring adequate extension cords and anything else that may be needed so the generator can be located in a place that is away from your booth space in the event that it is too loud or a nuisance to neighboring vendors. PLEASE CHECK ABOVE SPACE IF YOU WILL BE USING A GENERATOR FOR ELECTRICITY PURPOSES

NOTICE TO FOOD VENDORS Instead of the spaces for food vendors being only 15 feet wide, you will now have a 30 foot space to aid in the set up with getting your trailer or truck in with less worry of affecting your neighbor. We are providing a \$25 rebate to your vendor fee if you arrive on site BEFORE 7:00 am the morning of the event. We encourage food vendors to arrive earlier so that you may have adequate time and space to set up. If you have any questions please contact Kevin Harris at (252) 717-6743

[Type here]

Please use the space below to describe in detail what products you will be selling and what your booth will look like. If you are a commercial vendor, using a tent or other large construction please give the approximate size. You may attach a picture if appropriate.

[Type here]

Vendor Contract

1. The Bear Grass Chicken Mull Festival, herein known as the Mull Festival, will be held Saturday, October 27th, 2018. This is an outdoor festival.
2. The Mull Festival Committee reserves the right to make all final decisions.
3. The Mull Festival Committee reserves the right to determine suitability and approval of all items entering festival grounds.
4. No alcoholic beverages will be allowed or sold during the festival
5. A certificate of liability insurance form or the completed hold harmless statement must be returned with your application.

Rules and Regulations of All Vendors

1. Only those individuals who filled out a complete application, paid their fees, provided a certificate of liability or signed a hold harmless and received approval by the Mull Festival Committee will be allowed to display and sell.
2. Spaces are provided for the exclusive use of applicant and only for the activity approved by the Mull Festival Committee.
3. All booth structures must be within the confines of the allotted booth spaces. No tables, chairs, electrical cords, etc. will be provided. Exhibitors shall arrange food, art/craft/commercial booths so that it will not interfere or obstruct view of other booths
4. Electricity will not be provided by the Mull Festival Committee.
5. Any exhibitor who needs to power anything will be required to provide their own generator. Quiet generators are recommended
6. Exhibitors are responsible for setting up their own booths. This is an outdoor event, please come prepared to cover your merchandise in the event of rain.

[Type here]

7. No firearms or firearm replica merchandise will be allowed
8. The Mull Festival Committee reserves the exclusive right to arrange and/or separate booths by types of Food/ Arts & Crafts/ Commercial display and Non-Profit Organization and Commercial, as it sees fit.
9. All booths are expected to be attractive
10. Silly string and poppers or any product of the same nature will NOT be sold during this event
11. Each vendor is required to keep their property and merchandise within the boundaries of their appointed booth
12. Please help keep trash in proper receptacles. Vendors are responsible for putting their trash in the provided containers.
13. No refunds will be given for no shows.
14. The Mull Festival Committee will not hold any booth space without payment.
15. The Mull Festival Committee or the Town of Bear Grass, or event sponsor, are not responsible for damages, injury, or loss to any person or goods from any cause whatsoever. The Mull Festival Committee and others listed cannot be held responsible for any claims for damage, injury, or loss arising out of or in connection with use of space or grounds in this festival

Food Vendors:

1. The Mull Festival Committee reserves the right to approve all foods. You may not sell any items that are not listed on your vendor application. The decision of Mull Festival Committee will be final. All food vendors are required to abide by the rules and regulations developed by the Martin County Health Department and the Fire Chief.
2. It is your responsibility to have at all times an approved fire extinguisher inside your booth
3. The Town of Bear Grass and the Mull Festival Committee will provide trash receptacles. Please help keep areas clean and free of debris.
4. No open fires are permitted in the festival area

My signature on this festival rules form verifies that I have read and understand the foregoing contract of participation.

Print Name _____ Signature _____

Date _____

[Type here]

Return with your application

[Type here]

Hold Harmless Agreement

(If you do not have a certificate of insurance, this must be signed, witnessed, and returned with your application. Applications will not be accepted without this.)

I, _____, a vendor at the Bear Grass Chicken Mull Festival certify that I do not have an event insurance certificate. I agree to hold the Town of Bear Grass and the Bear Grass Chicken Mull Festival harmless for any injury or loss of any person or goods from any cause whatsoever. I also agree that the stated organizations cannot be held responsible for any claims for damage, injury, or loss arising out of or in connection with the use of the space or grounds in this festival. I affixed my hand on this the _____ day of _____, 2018.

Signature of Responsible Party

Printed Name of Responsible Party

Witness Signature

Printed Name of Witness

Return with your application

[Type here]